



Meeting	The Overview and Scrutiny Committee (Additional Meeting)
Date and Time	Thursday, 13th December, 2018 at 6.30 pm.
Venue	King Charles Hall, Guildhall, Winchester

AGENDA

PROCEDURAL ITEMS

- 1. Apologies and Deputy Members**
To note the names of apologies given and Deputy Members who are attending the meeting in place of appointed Members.
- 2. Disclosures of Interests**
To receive any disclosure of interests from Members and Officers in matters to be discussed.

Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.

If you require advice, please contact the appropriate Democratic Services Officer, prior to the meeting.

- 3. Chairman's Announcements**
- 4. Membership of Sub-Committees and Informal Groups etc**
- 5. To note the Scrutiny Work Programme for 2018/19 and the Forward Plan for January 2019 (Pages 5 - 12)**

BUSINESS ITEMS

- 6. Public Participation**
To receive and note questions asked and statements made from members of the public on matters which fall within the remit of the Committee



7. Station Approach Development Update - Presentation
8. Environmental Services Kerbside Glass Collection and Contract Strategy (CAB3108) (less exempt appendices) - To Follow
9. EXEMPT BUSINESS: To consider whether in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
 - i) To pass a resolution that the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100 (I) and Schedule 12A to the Local Government Act 1972.

<u>Item</u>	<u>Para No. of Schedule 12a to the Act giving description of exempt information giving rise to the exclusion of the public</u>
Environmental Services Kerbside Glass Collection and Contract Strategy (Exempt Appendices)	3

10. **Environmental Services Kerbside Glass Collection and Contract Strategy (exempt appendices) - To Follow**

L Hall
Head of Legal Services (Interim)

Members of the public are able to easily access all of the papers for this meeting by opening the QR Code reader on your phone or tablet. Hold your device over the QR Code below so that it's clearly visible within your screen and you will be redirected to the agenda pack.



5 December 2018

Agenda Contact: Claire Buchanan, Senior Democratic Services Officer
Tel: 01962 848 438 Email: cbuchanan@winchester.gov.uk

**With the exception of exempt items, Agenda, reports and previous minutes are available on the Council's Website www.winchester.gov.uk*

MEMBERSHIP

Chairman: Learney (Liberal Democrats) **Vice-Chairman:** Stallard (Conservative)

Conservatives

Cunningham
Gemmell
McLean
Weston
Lumby

Liberal Democrats

Clear
Evans
Thompson
Tod

Deputy Members

Berry and Mather

Hiscock and Weir

Quorum = 4 members

Relevant Portfolio Holders:

Having regard to the content of the agenda, the Chairman requests that The Leader and all relevant Portfolio Holders attend meetings of the committee

PUBLIC PARTICIPATION

A public question and comment session is available at 6.30pm for a 15 minute period. There are few limitations on the questions you can ask. These relate to current applications, personal cases and confidential matters. Please contact Democratic Services on 01962 848 264 in advance of the meeting for further details. If there are no members of the public present at 6.30pm who wish to ask questions or make statements, then the meeting will commence.

Voting:

- apart from the Chairman, every Member has one vote when a matter before the meeting requires a decision.
- in the event of an equality of votes, the Chairman may exercise a casting vote and that vote may be exercised in any way seen fit.
- a Member may abstain from voting, or vote differently from how they may have indicated during the debate, without further explanation.
- the way each Member voted will not be recorded in the minutes, unless a motion to have a Recorded Vote has been passed.

DISABLED ACCESS:

Disabled access is normally available, but please phone Democratic Services on 01962 848 264 or email democracy@winchester.gov.uk to ensure that the necessary arrangements are in place.

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THE OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME FOR 2018/19

13 DECEMBER 2018 (Additional Meeting)

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/ COMMENTS
			Original	Revised	
	Station Approach Development Update – Presentation	Ian Charie	13 December 2018		Presentation in advance of the report to Cabinet (Station Approach) Committee on Tuesday 18 December.
Page 5	Environmental Services Kerbside Glass Collection and Contract Strategy (Exempt Appendices)	Steve Tilbury	26 November 2018	13 December 2018	CAB3108

28 JANUARY 2019

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENTS
			Original	Revised	
	Medium Term Financial Strategy	Joseph Holmes	28 January 2019		
	General Fund Budget 2019/20	Joseph Holmes	28 January 2019		
	Treasury Management Strategy	Joseph Holmes	28 January 2019		
	Housing Revenue Account Budget 2019/20 and Business Plan 2019/2049	Richard Botham	28 January 2019		

	Capital Strategy	Joseph Holmes	28 January 2019		
	The future of the Traffic/Transport and On Street Parking Agency Agreements	Richard Botham	13 December 2018	28 January 2019	
31 JANUARY 2019 (Additional Meeting)					
	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENTS
			Original	Revised	
	Leisure Centre – Full Business Case	Andrew Hickman/Jo Anderson	28 January 2019	31 January 2019	
25 FEBRUARY 2019					
Page 6	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENTS
			Original	Revised	
	Annual Emergency Planning Report	David Shaw	25 February 2019		
	Community Safety Partnership Performance Review	Sandra Tuddenham	25 February 2019		
	Q3 Financial and Performance Monitoring	Joseph Holmes	28 January 2019	25 February 2019	
	Asset Management Plan	Kevin Warren	25 February 2019		TBC
	Station Approach – RIBA Stage 2 Design and Outline Business Case	Ian Charie/Zoe James	13 December 2018	25 February 2019	

Forward Plan of Key Decisions

January 2019

The Forward Plan is produced by the Council under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The purpose of the Plan is to give advance notice of Key Decisions to be made by the Cabinet, Cabinet Committees, Portfolio Holders or officers on its behalf. This is to give both Members of the Council and the public the opportunity of making their views known at the earliest possible stage.

This is the Forward Plan prepared for the period **1 - 31 January 2019** and will normally be replaced at the end of each calendar month.

The Plan shows the Key Decisions likely to be taken within the above period. Key Decisions are those which are financially significant or which have a significant impact. This has been decided, by the Council, to be decisions which involve income or expenditure over £200,000 or which will have a significant effect on people or organisations in two or more wards.

The majority of decisions are taken by Cabinet and its committees, together with the individual Portfolios held, where appropriate. The membership of Cabinet and its committees, and their meeting dates can be found [via this link](#). Other decisions may be taken by Portfolio Holders or Officers in accordance with the Officers Scheme of Delegation, as agreed by the Council (a list of Portfolio Holders used in the Plan is set out overleaf).

The Plan has been set out in the following sections:

Section A – Cabinet and Committees

Section B - Individual Portfolio Holders

Section C – Officer Decisions

Anyone who wishes to make representations about any item included in the Plan should write to the officer listed in Column 5 of the Plan, at the above address. Copies of documents listed in the Plan for submission to a decision taker are available for inspection on the Council's website or by writing to the above address. Where the document is a committee report, it will usually be available five days before the meeting. Other documents relevant to the decision may also be submitted to the decision maker and are

available on Council's website or via email democracy@winchester.gov.uk or by writing to the above

Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 refers to the requirement to provide notice of an intention to hold a meeting in private, inclusive of a statement of reasons. If you have any representations as to why the meeting should be held in private, then please contact the Council via democracy@winchester.gov.uk or by writing to the above address. **Please follow this link to definition of the paragraphs** (Access to Information Procedure Rules, Part 4, page 32, para 10.4) detailing why a matter may be classed as exempt from publication under the Local Government Acts, and not available to the public.

If you have any queries regarding the operation or content of the Forward Plan please contact David Blakemore (Democratic Services Manager) on 01962 848 217.

Cllr Caroline Horrill

Leader of the Council

3 December 2018

Cabinet Members:	Portfolio Held:
• Cllr Caroline Horrill	Leader & Portfolio for Housing Services
• Cllr Rob Humby	Deputy Leader & Portfolio for Business Partnerships
• Cllr Guy Ashton	Finance
• Cllr Caroline Brook	Built Environment
• Cllr Stephen Godfrey	Professional Services
• Cllr Lisa Griffiths	Health & Wellbeing
• Cllr Stephen Miller	Estates
• Cllr Jan Warwick	Environment

	Item	Portfolio Holder	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Committee, Portfolio Holder or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number	
Page 9	1	Leisure Centre - Operator Procurement	Portfolio Holder for Health and Wellbeing	Expenditure > £200,000	All Wards	Andy Hickman	Committee Report	Cabinet (Leisure Centre) Committee	Jan-19	14-Jan-19	Part exempt 3
	2	Central Winchester Regeneration Progress	Leader and Portfolio Holder For Housing	Significantly effects 2 or more wards	Town Wards	Veryan Lyons	Committee Report	Cabinet (Central Winchester Regeneration) Committee	Jan-19	22-Jan-19	Open
		Electric Vehicle Charging Strategy	Portfolio Holder for Environment	Significantly effects 2 or more wards	All Wards	David Ingram	Committee Report	Cabinet	Jan-19	23-Jan-19	Open
	4	Land Transaction	Portfolio Holder for Estates	Expenditure > £200,000	All Wards	Kevin Warren	Committee Report	Cabinet	Jan-19	23-Jan-19	Part exempt 3
	5	Car Parks Major Works Programme 2019/20	Portfolio Holder for Environment	Significantly effects 2 or more wards	All Wards	Richard Hein	Committee Report	Cabinet	Jan-19	23-Jan-19	Open

	Item	Portfolio Holder	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Committee, Portfolio Holder or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
6	The future of the Traffic/Transport and On Street Parking Agency Agreements	Portfolio Holder for Environment	Expenditure > £200,000	All Wards	Richard Botham	Committee Report	Cabinet	Jan-19	23-Jan-19	Part exempt 1,2,4
7	HRA Budget 2019/20 & Business Plan	Leader and Portfolio Holder For Housing	Expenditure > £200,000	All Wards	Richard Burden	Committee Report	Cabinet (Housing) Committee	Jan-19	30-Jan-19	Open
8	Tenant Involvement - Appreciation and Incentive Scheme	Leader and Portfolio Holder For Housing	Significantly effects 2 or more wards	All Wards	Janette Palmer	Committee Report	Cabinet (Housing) Committee	Jan-19	30-Jan-19	Open
9	Final Business Approval – The Valley New Homes Development	Leader and Portfolio Holder For Housing	Expenditure > £200,000	St Luke	Andrew Palmer	Committee Report	Cabinet (Housing) Committee	Jan-19	30-Jan-19	Part exempt 3
10	Rental Exchange Initiative	Leader and Portfolio Holder For Housing	Significantly effects 2 or more wards	All Wards	Chris Pope	Committee Report	Cabinet (Housing) Committee	Jan-19	30-Jan-19	Open

	Item	Portfolio Holder	Key Decision	Wards Affected	Lead Officer	Documents submitted to decision taker	Decision taker (Cabinet, Committee, Portfolio Holder or Officer)	Date/period decision to be taken	Committee Date (if applicable)	Open/private meeting or document? If private meeting, include relevant exempt paragraph number
11	Tenancy Policy	Leader and Portfolio Holder For Housing	Significantly effects 2 or more wards	All Wards	Amber Russell	Committee Report	Cabinet (Housing) Committee	Jan-19	30-Jan-19	Open
12	Tenancy Strategy	Leader and Portfolio Holder For Housing	Significantly effects 2 or more wards	All Wards	Kenna-Sian Young	Committee Report	Cabinet (Housing) Committee	Jan-19	30-Jan-19	Open

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